

LeadershipPlenty® Glossary

Accessible

easily able to get to (M4)

Accomplishment

successful completion, usually involves hard work (M2)

Agenda

a written plan for a meeting to help groups stay on task. (M4)

Assumption

something taken to be true without proof (M2)

Brainstorm

allowing all ideas to be voiced without judging them (M1)

Branding

trademark, a name or phrase associated with a product (M9)

Collaboration

actively working together (M6)

Confidentiality

the information collected is not shared with anyone else at any time (M3)

Consensus

all members of a group agree on a decision (M5)

Culture

a group of people who share a common experience. It joins together language, values, and beliefs. (M2)

Data

factual information, often used as a basis to make decisions (M7)

Facilitator

a person who assists a group through a meeting(s) makes sure that all voices are heard and process moves. (M4)

Implementation

action of carrying out a task/plan (M5)

Involvement

to be a part of a group or activity (M2)

Jargon

specialized language of a group or profession, often meaningless to individuals outside of the group (M9)

Journaling

writing down personal stories and thoughts (M1)

Logistics

the details involved in arranging a meeting, including finding and reserving a meeting room, setting up space- refreshments, tables, chairs, etc. (M4)

Methodology

types of data gathered, method of collection and analysis

Momentum

forward motion, energy (M6)

Negotiate

to talk over and arrange terms or reach an agreement (M5)

Neutral

not taking sides (M4)

Norms

accepted rules and behavior (M4)

Outcomes

benefits or changes for individuals during or after participating in a program. (M8)

Outcome indicators

real measures of progress toward outcomes. For example, if the goal is to become healthier, indicators might be weight loss and amount of time spent exercising. (M3)

Partnership

cooperative relationship between two or more parties for the benefit of both or the greater good.

Perspective

point of view (M2)

Philanthropies

persons/groups who help people, often by giving large sums of money to worthy causes (M7)

Polling Method

a quick technique to used to find out where members of a group stand on a given issue/plan. (M4)

Record (verb)

to write down the notes of a meeting to preserve the group's work (M4)

Reflection

taking a long look within yourself, to think seriously (M1)

Research (verb)

to collect information and facts (M6)

Stakeholder

a person who has a stake or interest in issues being decided (M4)

Stereotype

to have a fixed idea about a person or group based upon a trait such as gender, skin color, religion, nationality. (M4)

Technique

way or method of doing something. For example, braiding is a hairstyle technique. (M1)

Venn Diagram

a strategy that uses 3 interlocking circles to show what is alike and what is different in a group of three people. (M3)